

Minutes of SACLA 2005 AGM

- Date : 5th July 2005
- Venue : MOWANA SAFARI LODGE, KASANE, Botswana
- Chair : Dr. F. J. Ogwu
- Secretary : Mr. Sampson D. Asare

Opening and Welcome

The chairman opened the SACLA2005 meeting at 15:00 by welcoming members.

Apology

1. A. Leonard(sick) – UP
2. A. O. Eytayo – UB
3. Dean Achmad – UKZN
4. H. Nyongesa – UB
5. J. C. Renken – Military Academy I Stellenbosch University
6. Norman Buller – UKZN
7. P. Joubert (sick) – UP

Present

1. Alta van der Merwe – UNISA
2. Anelize van Biljon – UFS
3. Asare, S. D. – UB
4. Awuah E. B.
5. B. Gopolang – UB
6. Conrad Mueller – Wits
7. Craig Blewett- UKZN
8. D. Naidoo – Microsoft
9. D. van Heeden – UNISA
10. E. Kritzinger – UNISA
11. G. Anderson – UB
12. J. P. van Belle – UCT
13. Jolliffe B. – UNISA
14. Judy Backhouse – Monash
15. K. A. Naude – NMMU
16. Ken Halland – UNISA
17. Keneilwe Mapoka – UB
18. Lazarus Aron – UNISA
19. Linda Spark – Wits
20. Lucas Venter – UNISA
21. Masizana A. – UB
22. Mosweuyane G.

23. Mthulisi Velempini – NUST
24. Ogwu F. J. – UB
25. Opelo Mogotlhwane – UB
26. R. von Solms – NMMU
27. Rob Dempster – UKZN
28. S. Singh – UNISA
29. Susan Benvenuti – Wits
30. Tertia Horne – UNISA
31. Tom Addison – WITS
32. W. Moswetsi – Military Academy: Stellenbosch University
33. Zuva T.
34. Paula Kotze - Unisa

Adoption of Previous minutes

Members deliberated on the previous minutes and were of the opinion that the minutes did not reflect exactly what transpired at the SACLA2004 meeting. Specifically it was noted that:

1. The issue of publication of the proceedings were not minuted
2. The proceedings for the SACLA2004 papers were not mentioned in the minutes, since no proceedings were given to delegates at SACLA2004.

Members adopted the minutes subject to the condition that the minutes clarify the above two points. The move was made by K. Halland of UNISA and seconded by Linda Spark of Wits.

Matters arising out of the SACLA2004 Minutes

1. Solution to cancellations by participants
 - a. It was decided that the hosting institution insist on payment of registration fees by participants well ahead of a set deadline. Any person who does not pay the fees would have his/her paper withdrawn. This can be done by asking authors to pay the registration fees the moment their abstract has been accepted, before submitting the full paper.
 - b. Hosting institutions can also start looking for sponsorship commitment very early.
2. Issue of Technikon participation in SACLA events

It was noted that Technikons do not exist anymore, and that a new body is being formed to deal with the old technikon issues. SACLA has removed all impediments in the way of Technikons, so they can submit any number of their papers.
3. It was suggested that a body be formed to represent the interest of academia.
4. It was suggested that members make use of SACLA mailing list to constitute a forum for SACLA body. It was decided that SACLA be maintained as it is

currently instead of forming a permanent secretariat to look after the affairs of SACLA.

5. Website not functioning: - The SACLA parent website at Rhodes University has not been functional for some time now. Tom Addison enquired about this from Rhodes but so far nothing has been done about it. Rhodes to be asked to get the parent website problem attended to or allow another institution to host the site.

Chairman's Report

The chairman thanked the delegates for coming to SACLA2005. He expressed his happiness to see the participants come in their numbers.

He believed University of Botswana did not get the Microsoft money because SACLA2005 was being held outside South Africa for the first time. He listed the following for having given some form of sponsorship to SACLA2005: DIT-Botswana Govt. – took the lunches and the teas, BOTECH gave P5000.00, ICL gave P2000.00, University of Botswana gave P10, 000.00, Air Botswana gave us 3 tickets and DCDM gave P2000.00.

He also mentioned that we had problem with the transfer of most of the money from authors. This was as a result of the banks deducting charges once the money arrives at Botswana.

There was a problem with the seed money from UKZN. The money came so late that he only got to know of it at the conference.

Most of the withdrawals of participants came from UKZN. He stressed the need to reduce load on SACLA organizers by letting participants book their own hotel accommodations so that when withdrawals come, they deal with the hotels directly instead of the organizers. He suggested that SACLA2006 be held outside South Africa. It was noted that overall people were happy with SACLA2005 organization. Additional expenditure on game park levy of P30.00 per citizens and P70.00 per non-citizens was to be absorbed by SACLA2005 committee. The committee will contact the Dept. of Tourism to see if they can waive this amount.

Adoption of SACLA2004 Financial report

Delegates deliberated on the SACLA2004 financial report and made the following observations and concerns:

1. UKZN should explain the financial statement to the SACLA2005 members at the meeting, as it is not clear. Once they have done this, they should send a copy to the SACLA mailing list.
 2. UKZN should provide more details of the financial statement, for example how much went into the gala dinner, the proceedings etc.
 3. UKZN should have sent the financial statement shortly after the conference.
 4. A statement on the financial (SACLA2004) report that purports to indicate that some monies have not been received should be clearly explained in terms of what will happen to the said money if it arrives and what will happen if does not arrive.
- Considering the above concerns, delegates did not approve the SACLA2004 financial report.

SACLA2005 Interim Financial Report

The organizers of SACLA 2005 conference said that they are still working on the financial report and that it was a bit too early to tell the AGM whether they will be in “red” or break even. Some members of the delegates felt that it was important that the organizers are able to declare whether or not it will be in the “red” so that if there is any help some of the delegates could offer it. A member wanted to know what we will do if we do not get the seed money from UKZN. To this the Chairman replied that if we did not receive the seed money then UB will not refund any seed money to the next SACLA host. The chairman had earlier promised to get the financial report to delegates within the next two weeks. However another member of the organizing committee drew his attention to the fact that this time frame might not be feasible and suggested a month or two.

SACLA2006 Hosting

Professor Jean-Paul van Belle from UCT suggested they would be prepared to host SACLA2006 if no institution is ready to host. The secretary of SACLA2005 had made some enquiries to find out if UP would be willing to host it. UP had declined the offer but instead suggested that they (UP) would be willing to host it in 2008 to coincide with their centenary celebration. UCT was given the mandate to host SACLA2006.

SACLA Mailing list distribution

Tom Addison, from Wits, the current manager of the Sacla mailing list would like another person (institution) to take over from him, as he is preparing to go on sabbatical leave. He suggested that UCT, the next host of SACLA 2006 should take over the administration of the mailing list, if possible. Prof. Venter from UNISA said if UCT is unable to take over the administration of the mailing list, then UNISA would be ready to take over from Wits University. Tom Addison mentioned that there were some problems

with certain emails, and he thinks this comes as a result of the merging of some institutions recently in South Africa. Some mail to Malawi and other places also do not get to the recipients.

Fund for assisting delegates from neighbouring countries

T. Addison advised that some institutions had set aside money for this objective. A recent enquiry to Rhodes as to the status of this situation had not resulted in a reply. This item should be on the agenda of all future AGM's until a status and method (to access the funds) has been agreed.

AOB

1. Put some of the pictures taken at the SACLA2005 Conference on SACLA2005 website.
2. P. Kotze moved a motion of appreciation for the way SACLA2005 was organized. It was seconded by J. van Belle. Tom Addison also thanked the organizers on behalf of the other delegates. There was a rousing applause from the delegates.
3. Organizers reminded delegates to collect their receipts before leaving.

Adjournment

Meeting adjourned at 1625 hours.