

Minutes Executive Meeting 1st July 2015

Present: Andre Calitz, Linda Marshall, Emma Coleman, Lisa Seymour, Vreda Pieterse

Proposal to be taken to the AGM

1. That the executive structure in the constitution be amended from 3 members to the following:
 - a. Five members comprising the past host, the current host, the future host, the treasurer and the secretary
 - b. At least one member should be from IS and one member from CS
 - c. The chair would be the current host
 - d. The role of the treasurer would include handing over and retrieving the seed money for each annual conference
2. That the treasurer would pursue SACLA keeping its funds in the SAICSIT bank account and failing that SACLA would need to be registered and a bank account created.
3. That we ask for a university to host 2018 and for a future chairperson to be appointed
4. That the amended constitution, AGM minutes and chair persons reports be uploaded annually onto the Rhodes SACLA web site
5. That the reserve fund is sitting on R70 000 and questioning whether there are any constraints on using the funds. In the past this was seen to be for travel support. Proposal is that the executive board decide to use this as they see fit.

Andre to chat to George regarding updating the look and feel of the web site and updating the missing information and links.

We need to look at publishing proceedings in ACM – this would require a more permanent committee structure. We discussed the short paper option and Emma noted that there was not much demand for this in 2015 but that it should be continued. Also support for a non-review track.

The M&D track was not successful this year. The M&D track did not seem well suited to SACLA as the focus is more on Computer lecturers. The supervision workshops are an excellent idea as we are struggling with supervising growing post-grad reports.

The HOD colloquium is seen to be very valuable and should be continued. A suggestion was that HODs should send proxies and that members of the exec committee are encouraged to also attend.

The travel support funding and reserve fund.