Southern African Computer Lecturers' Association (SACLA)

Minutes of SACLA 2022 AGM meeting

Date: 22 July 2022
Venue: Waterfront Breakwater Lodge, Cape Town, South Africa.

AGENDA

1. Attendance register

Richard Barnett, Estelle Taylor, Andre Calitz, Jean Greyling, Mac van der Merwe, Bobby Tait, Colin Pilkington, Walter Uys, James TUT, Japie Greeff, Jacqui Muller, Lebeko Poulo, Stephan Ja, Aslam Safla, Doug Parry, Daan le Roux, Jan Kroeze, Marianna Loock, Riana Steyn, Hussin Suleman, Zola Mahlaza, Zainab Ruhwanga, Anitta Thoss, Temosa Masilo, Annelise du Preez, Sue Petratos, Rodney NWU, Dirk Saaiman, Dimitrius Keykaan, Neo Mohlebere, Lucia Latlankane, Alfred Ksopa, Jade Kallis, James Ramabu.

2. Apologies

No apologies were received.

3. Welcome

Richard Barnett (Stellenbosch University, Conference Chair) welcomed all present to the AGM and outlined the agenda.

4. Approval of the minutes of virtual AGM meeting held at virtual SACLA 2021 on 15 July 2021.

Proposer: Andre Calitz   Seconder: Estelle Taylor

5. Conference Chair report
- Dr Richard Barnett presented the SACLA 2022 Conference Chair report.
- Richard thanked the programme committee and US staff members for their assistance with the SACLA 2022 conference arrangements.
- Richard provided the papers acceptance figures for 2022.

Year	Total received	Accepted	Springer	Proceedings	Short	Attendees
2017	63	40 (63%)	22 (35%)	18 (29%)	0	
2018	77	47 (61%)	23 (30%)	24 (31%)	0	
2019	59	27 (46%)	16 (27%)	11 (19%)	4	58
2020	53	20 (38%)	13 (24%)	8 (15%)	5+1	110 virtual
2021	22	10 (43%)	10 (43%)	0	0	72 virtual
2022						

6. Financial reports
- SACLA Conference 2022 finances (US Chair)
- Richard Barnett to provide final conference income and expenditure figures.
  - Income: R 174493.75
  - Expenses: R160367.24
  - Transfer to SACLA current account: R Nil
- SACLA Account at Standard Bank (SACLA Treasurer: Prof Bobby Tait)
  - Current account: R xx
  - Reserve fund account: R xx

7. Future SACLA hosting
- 2023 – NWU (Prof Lynette Drevin)
- 2024 – NMU (Prof Jean Greyling)
- 2025 – UFS (Prof Eduan Kotzé)
- 2026 – UCT (Prof Lisa Seymour)
- 2027 – Inland WITS or UP

8. SACLA 2022 Executive Committee
- SACLA President: Estelle Taylor (NWU)
- SACLA Secretary: Linda Marshall (UP)
- SACLA Treasurer: Bobby Tait (Unisa)
- SACLA Past-president: Andre Calitz (NMU)
- SACLA 2021 Conference Chair: Grace Leung (UJ)
- SACLA 2022 Conference Chair: Richard Barnett (Stellenbosch)
- SACLA 2023 Conference Chair: Lynette Drevin (NWU)

Note: The President, Treasurer and Secretary was elected for a 3 year term in 2022.

9. SACLA 2023 (University North West)

Prof Estelle Taylor reported on the SACLA 2023 conference to be hosted by North-West University.

10. Constitution changes

The present constitution states:
- **7.2 Executive Committee Composition**
  The EC shall consist of:
    a. Six members comprising the President, the Treasurer, the Secretary, the immediate past Conference Chairperson, the current Conference Chairperson, and the immediate future Conference Chairperson.
    b. At least one member shall be from Information Systems and one member from Computer Science.

  Proposed changes to the SACLA constitution (underlined)
  The EC shall consist of:
    a. Seven members comprising the President, the Treasurer, the Secretary, the Past-president, the immediate past Conference Chairperson, the current Conference Chairperson and the immediate future Conference Chairperson.

The proposed changes were accepted.
Proposer: Estelle Taylor   Seconder: Colin Pilkington

11. SACLA publications
- Springer publication of selected best papers. Springer required a 140 minimum page count.
- Conference proceedings of papers accepted for the conference but not published in the Springer publication.
- Reviewers for 2023 to be updated.

12. SACLA website
- Managed by George Wells (Rhodes)
- SACLA Documentation on www.SACLA.org.za
- SACLA conference organisation documentation for 2021 and 2022 must be updated on the website.
- UJ requested to update the 2021 SACLA website conference documentation.

13. SACLA Google list (sacla1@googlegroups.com) – Managed by Mac van der Merwe (Unisa)

14. HOD Colloquium
- Not held this year.
- Possible hosting next year at SACLA 2023.
- SACAB update next year.

15. General
- SACLA paper reviews in Easychair. Stefan Gruner was concerned that reviewers could not see all the reviews. Meeting decided to retain the status quo.
- Co-location with SAICSIT - Andre Calitz indicated that this will be done in 2023 and requested the 2023 conference chair to liaise with SAICSIT conference committee.
- An M&D symposium between 2 conferences should be investigated.
- The SACLA 2022 conference chair and committee were thanked for the SACLA 2022 conference arrangements.
- No additional topics were discussed under general. The Chair closed the meeting.