



## Minutes of the SACLA 2024 AGM meeting

**Date:** 19 July 2024

**Venue:** Conference venue - Boardwalk Hotel, Port Elizabeth, South Africa.

### AGENDA

#### 1. Attendance register

André Calitz (NMU), Janet Liebenberg (NWU), Jean Greyling (NMU), Ife Fashoro (NMU), I. Macpherson (NMU), Gunther Drevin (NWU), Lynette Drevin (NWU), Rudi Serfontein (NWU), Rudi Harmse (NMU), Pakiso Khomokhoana (UFS), T. Nkalai (UFS), M. Swanepoel (TUT), I.N. Ezeji (UNIZULU), Fezile Matsebula (SPU), Tapiwe Gundu (NMU), A. du Preez (NMU), Mark Thomson (NMU), Mark Brand (NMU), Nicky Mostert (NMU), Helen John (NMU), Tholoana Motaung (NMU), Carolien van den Berg (UWC), Theresa Banda (UCT), Kwande Myadleni (UCT), Vusi Funda (UFH), S. Goba-Hlangware (UP), Neo Motlhabane (NWU), Phumelo Ntlelyane (SPU), Vuyo Mduynsha (NMU), Damion Fredericks (NMU), Japie Greeff (NWU), Dimitrius Keykaan (NWU), Bertram Hasking (NMU), Kerry-Lynn Thomson (NMU), Michael De Jager (NMU), Noluxolo Gcaza (NMU), N. Masana (CUT), N. Sibeko (UNIZULU), Dieter Vogts (NMU), Lynette Barnard (NMU), Imelda Smit (NWU), Malcolm Garbut (UWC), Sue Petratos (NMU), Lynn Fletcher (NMU), Dieter Steenberg (NMU), Xolile Zepe (NMU), Roben Brummer (NMU).

#### 2. Apologies

- Prof Estelle Taylor (SACLA President), Rouxan Fouche (UFS), Machdel Matthee (UP), Riana Steyn (UP).

#### 3. Welcome

- André Calitz (NMU, SACLA Past President).
- Prof Estelle Taylor (SACLA President) could not travel and attend due to a neck operation.

#### 4. Approval of the minutes of the AGM meeting held at 26 Degrees South Bush Boho Hotel, Muldersdrift, Gauteng, South Africa on 21 July 2023.

**Approved:** Lynette Drevin

**Seconded:** Gunther Drevin

#### 5. SACLA 2024 Committee (Executive Committee – 3-year term: 2022-2025)

- SACLA President: Estelle Taylor (NWU)
- SACLA Past President: André Calitz (NMU)
- SACLA Secretary: Janet Liebenberg (NWU)
- SACLA Treasurer: Bobby Tait (Unisa)

- SACLA 2023 Conference Chair: Lynette Drevin (NWU)
- SACLA 2024 Conference Chair: Lynn Futcher (NMU)
- SACLA 2025 Conference chair: Pakiso Khomokhoana (UFS)

Note: President, Treasurer and Secretary election in 2025.

## 6. Conference Chair report

- Prof Lynn Futcher provided a detailed summary of the SACLA 2024 conference and organisation.
- She thanked the sponsors: Wirk (S4), AvoChoc, Tangible, Mercedes Benz, Entelect and IITPSA.
- She thanked the SACLA 2024 organising committee:
  - Lynn Futcher (Chair)
  - Sue Petratos (Co-Chair)
  - Tapiwe Gundu (Programme Chair)
  - Noluxolo Gcaza (Technical Chair)
  - André Calitz (Treasurer)

## 7. Financial reports

- SACLA national account at Standard Bank (SACLA Treasurer: Prof Bobby Tait)
- SACLA Conference 2024 finances (SACLA 2024 Treasurer: André Calitz)

Income			
NWU seed money		R40 000	
Sponsorships			
WIRK/S4		R70 000	
AvoChoc		R30 000	
Tangible Africa		R40 000	
Mercedes		R45 000	
Entelect		R10 000	
IITPSA		R40 000	
Total			R235 000
Conference fees			
Delegates (Not confirmed)			
50	R3 500		R175 000
30	R1 000		R30 000
Total income			R440 000

Expenses	
Hotel estimate	R154 220
Hotel extras (Sound, drinks, etc.)	R60 000
HOD meeting	R11 850
Conference bags	R18 000
Name tags	R1 000
NMU conf gifts	R10 000
Michelle Brown promotions	R18 000
Gala dinner Extra costs	R25 000
Gala/Welcome entertainment	R20 000
Website NMU dev gifts	R2 000
EasyChair	R4574.68
Speaker gifts	R5 000
Gala lucky draw	R5 000
Seed to UFS	R40 000
Website logo design	R800
Registration system Caro	R8 000
Printing, nametags, etc.	R10 000
Cocktail tables	R3 500
Best paper award	R10 000
Best reviewers	R3 000
Total expenses	R405 370

**Approved:** Sue Petratos

**Seconded:** Lynette Drevin

## 8. SACLA Conference statistics

Year	Host	Total papers	Accepted	Springer	Proceedings	WIP	Attendees
2017	NWU	63	40 (63%)	22 (35%)	18 (29%)	0	
2018	UCT	77	47 (61%)	23 (30%)	24 (31%)	0	
2019	UNISA	59	27 (46%)	16 (27%)	11 (19%)	4	58
2020	RU	53	20 (38%)	13 (24%)	8 (15%)	6	110 virtual
2021	UJ	22	10 (43%)	10 (43%)	0	0	72 virtual
2022	US						
2023	NWU	43	24 (59%)	10 (24%)	12 (28%)	0	90
2024	NMU	53	31 (57%)	10 (19%)	20 (38%)	1	86
2025	UFS						

## 9. Future SACLA hostings

- 2024 – NMU (Lynn Fitcher – NMU: SACLA/SAICSIT/AISEC co-hosting)
- 2025 – UFS (Pakiso Khomokhoana) SACLA only. SAICSIT in UKZN
- 2026 – UCT (Lisa Seymour) (SACLA/SAICSIT/AISEC)
- 2027 – WITS (Richard Klein) (SACLA/SAICSIT/AISEC)
- 2028 – UKZN (Upasana Singh) (SACLA/SAICSIT/AISEC)

## 10. SACLA 2025 (UFS)

- The SACLA 2025 conference to be hosted by UFS in Bloemfontein.
- Conference chair: Pakiso Khomokhoana (KhomokhoanaP@ufs.ac.za).
- Conference organisation.
- Date of the conference – 30 July 2025 – 1 Aug 2025 or during holiday.
- The delegates would attend SACLA 2025 if it was during the University holiday periods.
- UFS requested to consider the dates 15-19 July 2025, taking SAICSIT 2025 dates into consideration.
- Pakiso indicated that the conference will be held at the Tuscan Rose Conference Centre, Bloemfontein.

## 11. Constitution changes

- None

## 12. SACLA publications

- Springer publication.
- On-Line conference proceedings.
- WIP Booklet.

## 13. SACLA website

- Managed by George Wells (Rhodes).
- SACLA Documentation on [www.SACLA.org.za](http://www.SACLA.org.za).
- SACLA conference organisation documentation.

## 14. SACLA Google list and SACLA Membership

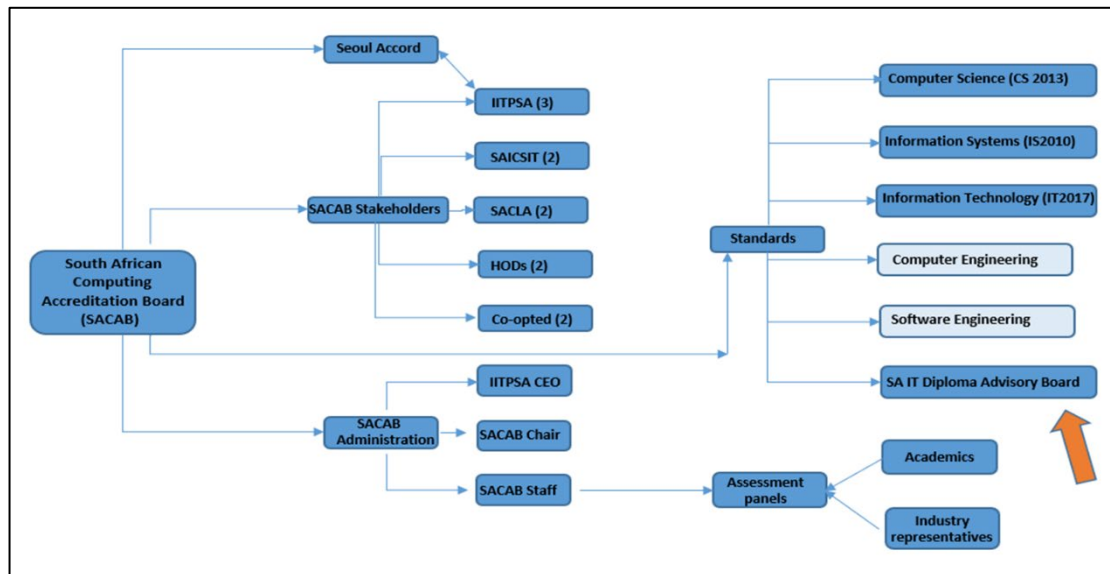
- The SACLA Google list ([sac1a1@googlegroups.com](mailto:sac1a1@googlegroups.com)) is managed by Prof Mac van der Merwe (Unisa).
- New academics can request to be added to the distribution group.
- All CS/IS/IT academics at Southern African universities are seen as SACLA members.
- André explained the SAICSIT membership and the MSAICSIT post-nominal letters.
- André suggested SACLA member registration and the implementation of MSACLA post-nominal letters.
- Delegates agreed to register and provide additional information such as areas of speciality, courses lectured, etc.
- SACLA Exec requested to implement the registration system on the SACLA website.
- HODs will be requested to ask staff members to register.
- Bobby Tait indicated in the SACLA Exec meeting that the list be 'maintained' once a year.

## 15. HOD Colloquium

- Chaired by Sue Petratos.
- 15 HODs attended.

## 16. SACAB

- Committee representation – SACLA, SAICSIT, HODs and IITPSA.
- Accreditation of degree and diploma qualifications.
- Future of SACAB discussed.



## 17. Computing Education

- Professor Samuel Mann (College of Work-based Learning, Capable New Zealand).
- Programme Co-Chair of the ACM Global Conference on Computing Education in Gaborone, October 2025.

## 18. General

- Co-location with SAICSIT and AISEC in 2024.
- No co-location with SAICSIT in 2025.
- M&D symposium at the SAICSIT conference was a success and should be repeated annually.
- SACLA workshop for young academics at SACLA 2025 on paper writing and review.

## 19. IFIP

- Lynn Fatcher discussed IFIP TC13 working groups.
- Gunther Drevin showed all IFIP working groups on the IFIP website <https://www.ifip.org/>.
- Delegates were requested to join IFIP working groups and participate in IFIP conferences.

## 20. Closure

- The AGM Chair thanked all attendees and wished them safe travels home.
  - Meeting closed at 12h50.
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