



## **SACLA CONFERENCE 2023**

### **Agenda SACLA 2023 AGM meeting**

**Date: 21 July 2023**

**Venue: 26 Degrees South Bush Boho Hotel, Muldersdrift, SA**

#### **Agenda and minutes**

##### **1. Attendance register**

Roxanne Piderit (Fort Hare), Rushil Ragharjee (UKZN), Machdel Matthee (UP), Nita Mennega (UP), Thirumala Naidoo (UNISA), Daniel le Roux (SU), Andre Calitz (NMU), Hussein Suleman (UCT), Henri van Rensburg (NWU), Hugo Lotriet (UNISA), Dimitri Keykaan (NWU), Dirk Snyman (UCT), B.M. Esiefarienrhe (NWU), Sue Petratos (NMU), A. du Preez (NMU), Estelle Taylor (NWU), Lance Bunt (NWU), Tapiwa Gundu (NMU), Letlhogonolo Sebekedi (NWU), Lucia Letlonkane (NWU), Lebeko Poulo (UCT), Stephan Jamieson (UCT), Anthea van der Hoogen (NMU), Neo Motlhabane (NWU), Joseph Moemi (NWU), Japie Greeff (NWU), Stephen Levitt (WITS,) Philip Machanick (Rhodes), Anitta Thomas (UNISA), Skumbuzo Zwane (UNIZULU), Corne Kruger (SASTQB), Zane Davids (UCT), Pakiso Khomokhoana (UFS), Ndlovu Thami (UNIZULU), Bukelwa Ngoqo (NMU), Jacqui Muller (NWU), Gunther Drevin (NWU), Colin Chibaya (SPU), Janet Liebenberg (NWU), Lynette Drevin (NWU).

##### **2. Apologies**

Apologies received from Jean Greyling (NMU).

##### **3. Welcome**

Lynette Drevin (North-West University, Potchefstroom, Conference Chair) welcomes all present to the AGM and outlines the agenda.

##### **4. Approval of the minutes of AGM meeting held at**

Waterfront Breakwater Lodge, Cape Town, South Africa on 22 July 2022.

Proposer: Lucia Letlonkane

Seconder: Jacqui Muller

##### **5. Conference Chair report**

- Lynette Drevin presents the SACLA 2023 Conference Chair report.
- Paper acceptance figures.

Year	Total received	Accepted	Springer	Proceedings	Short	Attendees
2017	63	40 (63%)	22 (35%)	18 (29%)	0	
2018	77	47 (61%)	23 (30%)	24 (31%)	0	
2019	59	27 (46%)	16 (27%)	11 (19%)	4	58
2020	53	20 (38%)	13 (24%)	8 (15%)	5+1	110 virtual
2021	22	10 (43%)	10 (43%)	0	0	72 virtual
2022						
2023	43	24 (59%)	10 (24%)	12 (28%)	0	2 papers withdrawn

US chairperson Richard Barnett has to supply the numbers from 2022, Daniel le Roux will follow up on this.

## 6. Financial reports

- SACLA Conference 2023 finances (Chair Lynette Drevin)  
Lynette discusses the SACLA 2023 finances. Income and expenses still to be finalized, but currently:

### Expenses:

TOTAL EXPENSES	Estimated	Actual
	R221 688.00	R221 688.00

Main Expenses	Estimated	Actual
<u>Mongoose</u>	R51 720.00	R51 720.00
<u>26 Degrees</u>	R123 978.00	R123 978.00
<u>Cocktail event</u>	Included	Included
<u>Gala Dinner</u>	Included	Included
<b>Total</b>	<b>R175 698.00</b>	<b>R175 698.00</b>

Gifts & Prizes	Estimated	Actual
<u>Gifts</u>	R32 247.00	R32 247.00
<u>Best paper award</u>	R2 000.00	R2 000.00
<b>Total</b>	<b>R34 247.00</b>	<b>R34 247.00</b>

Miscellaneous	Estimated	Actual
Entertainment	R6 000.00	R6 000.00
Easychair	R5 743.00	R5 743.00
<b>Total</b>	<b>R11 743.00</b>	<b>R11 743.00</b>

Income:

## Event Budget for SACLA 2023 INCOME

<b>TOTAL INCOME</b>	<b>Estimated</b>	<b>Actual</b>
	<b>R281 000.00</b>	<b>R281 000.00</b>

### DELEGATES

Estimated Nr.	Actual Nr.	Fee	Estimated Income	Actual Income
48	48	R3 000.00	R144 000.00	R144 000.00
<b>Total</b>			<b>R144 000.00</b>	<b>R144 000.00</b>

### SPONSORSHIPS

Sponsor Name	Comments	Amount	Estimated Income	Actual Income
IITPSA		R40 000.00	R40 000.00	R40 000.00
NWU		R57 000.00	R57 000.00	R57 000.00
UIPath		R40 000.00	R40 000.00	R40 000.00
<b>Total</b>			<b>R137 000.00</b>	<b>R137 000.00</b>

### Balance:

	Estimated	Actual
Total income	R281 000.00	R281 000.00
Total expenses	R221 688.00	R221 688.00
Cost / Delegate	R3 000.00	R3 000.00

<b>Total (or loss)</b>	<b>profit</b>	<b>R59 312.00</b>	<b>R59 312.00</b>
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Delegates (est)	48
Delegates (act)	48
Delegate Fee	R3 000.00

Note: R40 000 from UIPATH was paid in SACLA bank account after the conference and will be carried over and used for SACLA 2024.

The statement of finances for SACLA 2023 is approved by Hussein Suleman and this is seconded by Stephan Levitt.

- SACLA Account at Standard Bank (SACLA Treasurer: Prof Bobby Tait): Bobby will update when all income and expenses have been finalized.

#### **7. Future SACLA hosting**

- 2024 – NMU (Prof Jean Greyling / Anthea van der Hoogen)
- 2025 – UFS (Prof Eduan Kotzé)
- 2026 – UCT (Prof Lisa Seymour)
- 2027 – Inland WITS or UP (Application process?)

#### **8. SACLA 2023 Executive Committee**

- SACLA President: Estelle Taylor (NWU)
- SACLA Secretary: Linda Marshall (UP)
- SACLA Treasurer: Bobby Tait (Unisa)
- SACLA Past-president: Andre Calitz (NMU)
- SACLA 2022 Conference Chair: Richard Barnett (Stellenbosch)
- SACLA 2023 Conference Chair: Lynette Drevin (NWU)
- SACLA 2024 Conference Chair: Jean Greyling (NMU)

Note: The President, Treasurer and Secretary was elected for a 3-year term in 2022.

Linda Marshall has indicated via e-mail that she can unfortunately no longer serve as SACLA secretary. Estelle asks for proposals to elect a new SACLA secretary.

Proposal from Dirk Snyman to elect Janet Liebenberg. Janet confirms that she is available. Andre Calitz and Sue Petratos second the proposal. Estelle asks for other proposals, but none is made.

- Janet is elected as the new SACLA secretary. All of the best Janet!

#### **9. SACLA 2024 (NMU)**

Andre Calitz reports on the SACLA 2024 conference to be hosted by NMU.

Date: 15-19 July 2024 at the Boardwalk PE.

#### **10. SACLA publications**

- Springer publication of selected best papers. Springer required a 140 minimum page count. SCOPUS indexed. (CCIS). <https://link.springer.com/book/10.1007/978-3-031-48536-7>
- Conference proceedings of papers accepted for the conference but not published in the Springer publication, but with ISBN number and adhering to rules for DoHET subsidy. (Online). <https://sacla2023.com/proceedings>
- Reviewers for 2024 to be updated.

#### **11. SACLA website**

- Managed by George Wells (Rhodes)
- SACLA Documentation on [www.SACLA.org.za](http://www.SACLA.org.za)
- Lynette shows the website and explains the different info on it.

## **12. SACLA Google list ([sacla1@googlegroups.com](mailto:sacla1@googlegroups.com))**

- Managed by Mac van der Merwe (Unisa). The procedure is explained and also posted on the 2023 SACLA: Signal group. The easiest and best way is to contact Mac.

Van der Merwe, Mac <[Vdmertm@unisa.ac.za](mailto:Vdmertm@unisa.ac.za)>

## **13. HOD Colloquium**

- Was held at SACLA 2023 (See program). Estelle reports back.
- A HOD Online meeting will be arranged during October 2023.

## **14. Feedback from group activity**

The group activity consisted of an ice breaker outside – on the first day, where delegates were divided into 3 groups and shared information about themselves and their fields of interest. They were then again divided into 3 different groups depending on their main modules that they present e.g., Structured and OO programming, Visual programming and IS fields e.g., Databases, System analysis & Design etc.

There was an hour workshop after the icebreaker where the delegates in the groups used sticky notes, flip chart paper and whiteboard markers to document their reflections and discussions on the following:

Challenges within their modules, possible tips, and support to each other, learning material used, etc. The flip chart papers were put up in the back of the room, (so that others could see during the conference).

During the AGM on the last day there was a report back by each group. Dimi Keykaan (visual programming). Henri van Rensburg (IS) and Philip Machanick (Structured and OO programming) gave feedback. Delegates' feedback was that the first-day icebreaker helped them to mingle better with each other during the conference. They could share valuable insight with each other.

Younger members were able to share in a safe environment and learn from others.

This type of engagement and activity is recommended for future SACLA conferences.

## **15. General**

### **a) Future host**

Estelle Taylor (president) explains that in future HEI's can apply to host the SACLA conference (moving on from 2027 as hosts are already in place for 2024 – 2027).

### **b) Exec committee**

As stated in point 8 Janet Liebenberg is elected as the new SACLA secretary.

Executive committee moving forward:

- SACLA President: Estelle Taylor (NWU)
- SACLA Secretary: Janet Liebenberg (NWU)
- SACLA Treasurer: Bobby Tait (Unisa)
- SACLA Past-president: Andre Calitz (NMU)
- SACLA 2023 Conference Chair: Lynette Drevin (NWU)
- SACLA 2024 Conference Chair: Jean Greyling (NMU)
- SACLA 2025 Conference chair: Eduan Kotze (UFS)

**c) Work in progress**

Andre Calitz asked about an additional track with work in progress papers (+- 4 pages). This was discussed, there are pros and cons about this. The next hosts will decide on this as it may depend on the number of papers received and willingness of departments to fund such delegates having a WIP paper.

**16.Closing**

Lynette Drevin thanked the organising committee members, past and present president (Estelle and Andre), sponsors (IITPSA, UIPath, NWU, Cengage, Springer), 26DSouth (venue), Renee le Roux (Mongoose – event company), authors, presenters, reviewers, keynote presenter (Jacob Spoelstra) and all delegates for their contribution on a successful conference: SACLA 2023. We are looking forward to SACLA 2024. Best wishes for the team.